

Cave City School District
Board of Education Meeting
Monday, August 13, 2018
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, August 13th, 2018 at 6:00 p.m. at the Cave City High School Library.

Board members present included Jon Hodges, Dean Hastings, Brandon Qualls, Stephen Stauffer, Ashley Beller, and Wendell Saffell. Mr. Jeff Eddy was unable to attend

Guests included: Administrators Marc Walling and Debbie Asberry.

Board President Stephen Stauffer welcomed everyone and called the meeting to order.

Motion made by Ashley Beller, seconded by Brandon Qualls to approve the previous minutes. 100% approved.

Motion made by Dean Hastings, seconded by Wendell Saffell to approve the financial report. 100% approved.

The board set the date for the Annual Public Meeting and Regular September Board Meeting for Monday, September 24th in the High School Library. The time was tentatively set as 6:00 p.m.

Motion made by Ashley Beller, seconded by Dean Hastings to approve an out of state trip request made by the Cross Country Coaches for a meet in Saltillo, Mississippi on Saturday, September 15th. 100% approved

Motion made by Dean Hastings, seconded by Jon Hodges to accept a bid of \$4,000 from Cave City First Freewill Baptist for Bus #43 (2008 Bluebird) and Tim Carter's bid of \$200 for a 2003 Vango. No other bids were received. 100% approved.

Motion made by Wendell Saffell, seconded by Brandon Qualls to approve the following personnel recommendations made by the Superintendent (100% approved):

- Accept Resignation from **Matthew Barnes** as as teacher and coach.
- Accept Resignation from **Michelle Barnes** as aid.
- Accept resignation from **Heather Pratt** as middle school custodian.
- Accept resignation from **Teresa Brown** as lunchroom worker.
- Accept Resignation from **Bernita James** as lunch room worker

- Accept Resignation from **Candice Herrin** as lunchroom worker.
- Accept Resignation from **Michelle Downing** as H.S. aid.
- Hire **Sara Street** as a middle school custodian effective August 13.
- Promote **Glynette Morgan** to Head Cook in H.S. effective August 13.
- Hire Steven Green, Jamie King, Charles Kunkel, and Mark Smith, to drive bus routes effective August 13.

In other business, Mr. Green commended the Middle School for recently being recognized by the Office of Education Policy. He shared an email he had received:

Congratulations! The Office for Education Policy ([OEP](#)) at the University of Arkansas has recognized your district as having a school where students are “Beating the Odds”! Students at your school demonstrated high growth on the ACT Aspire even though your school serves a high-poverty population! As you may know, the OEP creates an annual report entitled the **Outstanding Educational Performance Awards**, and this year we are recognizing schools with high student growth. We think growth is the best indicator of the positive impact that your school is having on students.

Cave City Middle:

Beating the Odds! Statewide High ELA Growth: Middle Level

Beating the Odds! High ELA Growth: Middle Level (Northeast Region)

Beating the Odds Awards are given to schools serving a population where at least 66% of the students participate in the Free/ Reduced Lunch Program, and are based on the 2017 content growth score calculated by the Arkansas Department of Education. These growth scores reflect how much students at the school improved from 2016 compared to how much they were expected to grow considering prior achievement.

Board President Stephen Stauffer reminded the board that the September meeting was tentatively set for September 24 at 6:00 in the High School Library. Wendell Saffell made the motion to adjourn, seconded by Jon Hodges at 6:33 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

*There was no July 2018 board meeting.

Cave City School District
Board of Education Meeting
September 24, 2018
Regular Meeting & Annual Report to the Public
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, September 24th, 2018 at 6:00 p.m. at the Cave City High School Library.

Board members present were Dean Hastings, Wendell Saffell, Ashley Beller, Stephen Stauffer, Brandon Qualls, and Jon Hodges.

Guests included: Administrators- Marc Walling, Kerry Huskey, Mark Smith, and Debbie Asberry. Also attending were Julie Johnson, Barry Farris, and Donald Simmons. Board President Stephen Stauffer welcomed all in attendance, and then called the meeting to order.

Motion made by Brandon Qualls, seconded by Ashley Beller to approve the previous Board minutes. 100% approved.

At this time in the meeting, Mr. Green welcomed those attending and proceeded with the Annual Report to the Public.

Agenda for Annual Report to the Public & Facilities Meeting

1. Steven Green
 - Welcome
 - Student Enrollment and Staff
 - Introduction of the Board
2. Kerry Huskey
 - Federal Programs & School Improvement
 - Equity Statement
3. Debbie Asberry
 - Cave City Elementary performance & progress towards goals.
4. Marc Walling
 - Cave City H.S. performance & progress towards goals.
5. Mark Smith
 - Cave City M.S. performance & progress towards goals.
6. Julie Johnson
 - Report on Technology & Review of CIPA
 - The Neighborhood Children's Internet Protection Act (PL 106-554, 47 USC 254 (h) (l)) requires districts to hold at least one public hearing on its proposed Internet safety policy.
7. Steven Green
 - Notices as required by the Law.
 - Facilities & Master Plan/ Future projects
 - Accreditation
 - Statement of Asbestos Plan.
 - Statement of Beverage Contract.

- Statement of goals & objectives of SNPAA Committee (Act 1220 of 2003)
- Child Find & 504 Services, Foster Care Liasons
- Gifted and Talented
- Parent Involvement & Bullying policies
- Board Member Inservice Hours

As part of the presentations, many items were discussed including building performance and progress toward academic goals. Mrs. Debbie Asberry reported on her buildings current test score results and identified strategies they were using to increase student performance. During Mrs. Julie Johnson's session, Julie informed the board of district wide google training that had been greatly successful the past summer. She plans on scheduling additional google training next summer with the Highland district. Mr. Mark Smith reminded the board of the recent awards attained by his campus from the O.E.P. He further gave a report on their test scores and noted that his district had attained a B rating in ESSA. Mr. Walling gave a detailed description of all the various programs at Cave City High School. In regards to test scores, he keyed in on the high performance of last year's Sophomore Class. He even noted Dr. Terrell Tebbets acknowledgement of our 10th graders in an article he penned for the Arkansas Weekly. Mr.Green reported that current enrollment was up 25 students in comparison to last year at this time.

Facilities & Master Plan Public Hearing

Mr. Green reported that in the past few school years, we have completed many projects to upgrade our facilities. Safety wise, we have added additional fencing and security cameras each year to make our campuses safer. We upgraded our middle school cafeteria with new ceiling tiles and hired a contractor to completely sand and paint our walls. We also contracted Dennis Neal to resurface bathrooms in our Band Building and Old gym as well as three of our middle school bathrooms and we added new fixtures as part of the upgrade. We have installed new bathroom tile in our 4th/5th grade restrooms and added new fixtures there as well. And this past summer, Earon Davis also added new carpet to our Administration office, Elementary offices, and Elementary Library. We resurfaced three of our tennis courts and we added a new awning for our fans to be able to watch in the shade. We completed a total upgrade to our telephone and intercom system for the safety of our children at a lesser cost to our district. We completed a total upgrade to LED lighting district wide, which has reduced our district electric costs while providing a softer light in the classroom and a great improvement in our middle school gym. Extensive work was completed on the elementary special education building including painting and sealing the exterior, new HVAC and new flooring. We also added a new LED sign on the Elementary/Middle School campus. And we used storm damage funds to pay for new shingling of the Elementary gym, Band Building, Old KZIG building, and our Admin Building. ***And our greatest accomplishment this past summer was the complete overhaul of the elementary library, by Brooke Walling and many of her family and friends.*** We have included a potential safe room in the Sharp County

Mitigation Plan for funding at the high school if federal funds come available in the future. Possibly adding a football weight room on the back side of the gym.

Motion by Wendell Saffell, seconded by Jon Beller to approve the financial report. 100% approved.

The next item on the agenda was the approval of the Annual Financial Report and the Budget for the 2018-2019 School year. Mr. Green took a moment to recognize Mrs. Lisa Albertson and Mrs. Margaret Beever for all their hard work and dedication in preparing the Annual Financial Report and Budget, before presenting it to the Board. Mr. Green informed the board that the Cycle 1 report will be submitted electronically to the State Department before the September 30th deadline. Mr. Green also informed the Board that the ***budget included a \$500 “Black Friday Bonus”*** for each employee contracted as of November 1, 2017. The Board had directed Mr. Green during summer meetings to evaluate excess funds in the building fund for the raise. The Board approved transferring funds from the building fund to cover the cost of the bonus if needed. Motion by Branson Qualls to approve the AFR&B for 2018-2019 and transfer, seconded by Dean Hastings. 100% approved.

Motion made by Ashley Beller, seconded by Brandon Qualls to approve the 2018-2019 Special Education Budget, as prepared by Rita Philips (special education coordinator) which is to be submitted electronically as well, before the September 30th deadline. 100% approved.

Motion made by Dean Hastings, seconded by Ashley Beller to approve the 2018-2019 School Improvement Plan, Equity Report, Minority Teacher-Administrator Recruitment Plan, and State and Federal Program Assurances. 100% approved.

Motion made by Wendell Saffell, seconded by Dean Hastings to approve ABC Director, Lori Laman’s grant application, provided by CACFP to fund pre-school snacks. The Child and Adult Care Food Program provides aid to child and adult care institutions and family or group day care homes for the provision of nutritious foods that contribute to the wellness, healthy growth, and development of young children, and the health and wellness of older adults and chronically impaired disabled persons. 100% approved

Motion made by Jon Hodges, seconded by Brandon Qualls to approve the following resolution as required by Act 1120 of 2013. 100% approved.

RESOLUTION

5% Salary Increase Review

Arkansas Code Ann. 6-13-635 et seq.

Whereas the Cave City School District Board of Directors met in a regular, open, and properly called board meeting on September 24, 2018, in the Cave City High School Library at 6:00 p.m.

Whereas six members were present, a quorum was declared by the Board President.

Whereas, the superintendent has identified all changes from last school-year's published salary schedule, and has identified and presented the Board of Directors with each employee's salary increase of 5% or more as required under A.C.A. § 6-13-635 and created a spreadsheet explaining each;

Therefore, the Cave City School District Board of Directors approves and resolves that the spread sheet including those explanations are a factual representation of the raises given for the 2017-2018 school-year.

***See Attached Cognos Spreadsheet from September 15 or later.**

Superintendent

Date

Board President

Date

Board Secretary

Date

Motion made by Dean Hastings, seconded by Ashley Beller to approve the following out of state trip. Cheerleader sponsors, Melissa Taylor and Carla McComas requested permission to take six cheerleaders to Orlando, Florida from December 28th to January 3rd as part of the **Disney All American-Citrus Bowl Event**. 100% approved.

At this point in the meeting, the board went into executive session to take action on personnel. After returning from session, motion made by Brandon Qualls, seconded by Jon Hodges to approve Mr. Green's recommendation to

- **To move Denise Wooldridge** to a 190 day ABC Aide effective August 13, 2018.

Cave City School District
Board of Education Meeting
Monday, October 23, 2017
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, October 23rd, 2017 at 6:00 p.m. at the Cave City High School Library.

Board members present were Jeff Eddy, Brandon Qualls, Dean Hastings, Donald Simmons, Stephen Stauffer, Ashley Beller, and Wendell Saffell. Guests: Administrator Marc Walling.

Board President Donald Simmons welcomed newly elected members, Mr. Jeff Eddy and Mr. Brandon Qualls to the Board. He then called the meeting to order.

Motion made by Stephen Stauffer, seconded by Ashley Beller to approve the previous minutes. 100% approved.

Motion made by Wendell Saffell, seconded by Dean Hastings to approve the financial report. 100% approved.

The next item for discussion was the upcoming annual school boards association conference in Little Rock. It will be held in the Marriott (formerly Peabody) from December 6-8. Mr. Green reported that Mr. Simmons would graciously serve as our delegate and be there December 6th to represent the district. He said he would need to complete room reservations and conference registrations soon for those interested in going.

Motion made by Dean Hastings, seconded by Ashley Beller to approve Mr. Green's recommendation to grant Whitney Turner Dickey's request that she be allowed to use sick days as maternity leave and also that she be allowed to pay sub pay for days she misses in excess to what she has available.(100% approved):

Other Business/Information

Motion made by Stephen Stauffer, seconded by Jeff Eddy to hire Rachael Rose on a timesheet to take "action shots" for the annual at a rate of \$30 per hour, using her equipment. 100% approved

Motion made by Dean Hastings, seconded by Stephen Stauffer to allow Tech Coordinator Julie Johnson to hire additional technology staff on a timesheet basis, and pay the hourly rate on the Northcentral Co-op Salary Schedule effective in this current month. 100%

Congratulations to Coach Nikki Amos and our tennis teams for their recent success at their district tournament at Lyon. We achieved the highest honor possible. We are District Champs in BOTH girls and boys. At the State Tournament in Russellville, all teams won their first round game, but were unsuccessful in later rounds. What a great season!

Congratulations to Mr. Kunkel and the Cave City Show Team for another great year as well. At the Arkansas State Fair, Kenzlee Weaver won Reserve Grand Champion Commercial Dairy heifer. Megan James placed in the top 3 in the Jr. Division Dairy Goat showmanship. Brittany Kunkel placed in the top 3 of the Sr. Division American Breeds Showmanship. Also, Morgan Street won Reserve Division in her breed show competing in the Kansas City Royal Livestock Show in Kansas City against competition from all over the United States.

Congratulations to Coach Mark Smith for being selected as the 2017 Friend of Social Studies by the Arkansas Council for the Social Studies. It will be presented to him at the ACSS annual luncheon at the Arkansas Curriculum Conference on November 2nd at the Marriott Ballroom.

The Hall of Fame Committee recently met to elect three new members to the Cave City School Athletic Hall of Fame. Brother Dean Fugett, Casey Jackson, and Dr. Cheryl Bell are the new inductees. The K.O. James Distinguished Service Award will be presented to Former Sharp County Judge and Former Cave City Superintendent Larry Brown.

Board president Donald Simmons tentatively set the next board meeting for November 13 at 6:00 in the high school library. Wendell Saffell made the motion to adjourn, seconded by Brandon Qualls at 6:30 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Monday, November 26, 2018
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, November 26, 2018 at 6:00 p.m. at the Cave City High School Library.

Board Members Brandon Qualls, Stephen Stauffer, Jon Hodges, Jeff Eddy, Ashley Beller, and Dean Hastings were present. Mr. Wendell Saffell was unable to attend.

Guests included: Coach Brandon Haling, Coach Jeremy Cude, the 2018 High School Cross Country team, and their family members. Also attending was High School Principal Marc Walling, and Elementary Principal Debbie Asberry.

Board President Stephen Stauffer gave the welcome and called the meeting to order.

Motion made by Dean Hastings, seconded by Brandon Qualls to approve the previous minutes. 100% approved.

At this time, Mr. Stauffer and the Board Recognized and Congratulated the 2018 3-A State Champion Cave City Senior High Cross Country Team! Coach Brandon Haling gave the board a summary of the Team accomplishments of the Sr. Girls program, who finished 11th overall in the state and were Conference Runners Up. He also detailed each team member's individual accomplishments over the course of the season for the board. He then turned his attention to the Sr. Boys Program. In only the 5th year of the Program, the Senior Boys finished the season by winning 9 of 10 meets! He noted that over the past two years, they had won 16 of their last 17. The Boys team consisted of 3 All Stars, 4 All State, and 6 All Conference Selections. He also noted that they finished 8th Over All in State Rankings, which includes All Classifications. The members finished their part of the program by showing the board the trophies, plaques, and individual ribbons they had earned over the course of the year.

Motion made by Jeff Eddy, seconded by Ashley Beller to approve the financial report. 100% approved.

Motion made by Dean Hastings, seconded by Jon Hodges to approve a new salary schedule for Classified Employees, to go into effect January 1, 2019. The schedule is the result of the new minimum wage law for Arkansas which goes into effect at \$9.25 per hour January 1, 2019. Mr. Green advised the board that the new law only affected two

new aides and 5 new cooks this year with a financial impact of less than \$750 total to the district. 100% approved.

Motion made by Ashley Beller, seconded by Brandon Qualls to approve a parent's request for a legal transfer for her 5 and 8 year old children to attend Highland. They had just recently moved into our district from Highland. 100% approved

At this time the board went into executive session to consider personnel issues. Upon their return, motion made by Dean Hastings, seconded by Jeff Eddy to approve the following recommendations of the superintendent: (100% approved)

- **To grant Nikki Amos's** request that she be allowed to use sick days for maternity leave and pay sub pay for any days that she uses in excess to those she has.
- Accept Resignation from **Katrina Pinkston** as special ed aid effective October 31. Hire **Kelly Emerson** as replacement.
- To accept a letter of resignation from Bonnie Byrd as a food service worker, effective December 31, 2019, due to her retirement.
- To accept a letter of resignation from Rachael Rose as Full Time Director of Health Services, effective December 19, 2019. Ms. Rose will perform those duties after that date, part-time, at the same daily rate of pay.

Other Business:

- Congratulations to the FFA Trap Shooting Team for finishing as State Runners Up for the second consecutive year! Cory Kunkel achieved State High Shooter Award, hitting 50 out of 50! The team consists of Cory Kunkel, Dalton Corter, Wyatt Wade, Chucky Koch, and Chase Smith.
- We appreciate Key Club recognizing our servicemen and women with flags for Veterans Day and we certainly appreciate those who have served! Our Middle School History Club will host our Veteran's Appreciation Program and Luncheon in the Spring this year in conjunction with the new city monument which honors veterans.
- Congratulations to Elaine Nix for her successful application for two National School Lunch Program Equipment Grants. She will be purchasing a \$3,600 Proofer Cabinet for the Elementary Serving Line and a \$25,000 New Double Serving Line for our Middle School Cafeteria! Great Job Elaine!

Board President Stephen Stauffer tentatively set the December meeting for Thursday, December 13th at 5:30 in the middle school library. Dean Hastings made the motion to adjourn, seconded by Jeff Eddy at 6:32 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____