

AR
Cave City School District
P.O. Box 600
Cave City AR 72521
870-283-5391

District Parent and Family Engagement Plan

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|---|---|
| School Year: | 2018-2019 |
| Superintendent: | Mr. Steven Green |
| District Parent and Family Engagement Coordinator: | Mrs. Carrie Johnston |
| Email (of Coordinator): | carrie.johnston@cavecity.ncsc.k12.ar.us |

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

| First Name | Last Name | Position |
|------------|-----------|---------------------------|
| Brooke | Walling | Elementary Facilitator |
| Heather | Landers | Middle School Facilitator |
| Tara | Ball | High School Facilitator |
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Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

1. We will develop and disseminate district parental involvement policy through district website, family information kits, and parent resource centers located on each campus.
2. There is an annual meeting in the spring to update policy for next year's Title I, Part A Program. We review the policy and make changes based upon the needs of our students.
3. We reserve a minimum of 1% of the Title I, Part A allocation for parental involvement, with 95% going to Title I, Part A schools.
4. We coordinate parental involvement activities with those of other programs such as:

*Parent Resource Centers located on each campus in the library

*ABC preschool and Headstart programs

*Home Access Center (HAC): secure websites for viewing student grades and assignments online

*Tasseltime

*School Radio KVMN and Television Station Channel 6

5. Carrie Johnston is the parental involvement coordinator for the district. Below are the contact facilitators for each campus:

- *Cave City Elementary - Brooke Walling
- *Cave City Middle School - Heather Landers
- *Cave City High School - Tara Ball

6. Conduct an annual review of the effectiveness of the parental involvement policy through parent surveys and evaluations. The school district will use the findings of the evaluation about its parental involvement policy to design strategies for more effective parental involvement, and to revise, if necessary, the policies. This process will involve parents, teachers, administrators, community members, and parent involvement facilitators. Parent Surveys are completed in May and August.

7. We develop district parental involvement committees to create a parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the Title I, Part A schools. Parents are recruited at the beginning of the school year to serve on the committee.

8. Ensure that parents of children with disabilities of limited English proficiency have the same access as other parents including information in a language and form they can understand.

9. Involve parents in the process of school review and improvement under Section 1116 of NCLB.

Person Responsible for Goal 1: Julie Johnson

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

1. Conduct ongoing site visits to observe parental involvement practices. The District Parental Involvement Coordinator, School Parental Involvement Facilitators, and School Administrators will attend various daytime and evening events throughout the year.
2. Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement.
3. Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. We provide parent involvement training for faculty and staff as required by the state.
4. We ensure, to the extent possible, that information is sent home in a language and form parents can understand.
5. Provide information on adult literacy training available in the community.
6. Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.
7. Monitor each Title I, Part A school to ensure that each school performs the following tasks:

- *Develop parental involvement policy.
- *Offer flexible meeting times.
- *Provide information to parents about the school's program, include parent information guide.
- *Develop and use the School-Parent Compact.
- *Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system and HAC in order to have real-time access to their child's attendance and achievement.

8. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
9. Encourage parents to visit-volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and child volunteer efforts.
10. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school-related activities.
11. Convene annual school meeting to inform parents of their school's participation in the development of the parental involvement policy and their right to be involved.

Person Responsible for Goal 2: Lori Laman

Goal 3: How will the district build the school's capacity for strong parental engagement?

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. Parents and students will receive school entry orientation as well as information about school improvement and school performance on state testing (Annual Report to Public, Open House, Orientation, Parent Nights)
2. Assist in the development of parent engagement groups at each school. Teachers at each grade level will conduct parent night events specific to content areas and grade levels they teach.
3. Encourage the formation of partnerships between schools and local businesses that includes roles for parents.
4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involve parents through an annual survey to improve school effectiveness. Parent Surveys are completed in May and August.
6. Provide any reasonable support for parental involvement at the request of participating Title I, Part A schools.

Person Responsible for Goal 3: Heather Landers

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

1. Survey parents annually, including questions to identify barriers to parental involvement. Parent Surveys in August and May
2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. The parental involvement coordinator conducts surveys to determine interests, needs and effectiveness of the parental involvement activities. Parent comments are used to revise policies and activities when necessary.
3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.
4. Use findings from evaluation process to:

*Make recommendations to each participating school for parental involvement policy revision.

*Provide suggestions for designing school improvement policy are discussed at parental involvement committee meetings at the school and district levels.

5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. Our report is shared at the annual report to the public meeting.

Person Responsible for Goal 4: Tara Ball

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

1. Recruit parents to serve on district ACSIP committee to develop the Title I Application. Parents who expressed interest through surveys are recruited to serve on the committee.
2. Recruit parents for a district Parent Advisory Committee.
3. Encourage the formation of partnerships between the district and local businesses that includes roles for parents.
4. Involve parents through an annual survey to improve district effectiveness.

Person Responsible for Goal 5: Kerry Huskey

ADE Reviewer Responses:

| Goals | Attention: Changes Needed! | In Compliance | Comments | Date of Feedback |
|--------|----------------------------|-------------------------------------|---|------------------|
| Goal 1 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Cave City School District's 2018-2019 Parent and Family Engagement Plan has been reviewed and is in compliance. No revisions are needed at this time. The plan can now be posted to your website. Please, retain a copy of this review along with a copy of your 2018-2019 Parent and Family Engagement Plan for your records. Thanks so much for the hard work and effort that went into completing your plan. | 11/14/2018 |
| Goal 2 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 11/14/2018 |
| Goal 3 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 11/14/2018 |
| Goal 4 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 11/14/2018 |
| Goal 5 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 11/14/2018 |