

Cave City School District
Board of Education Meeting
Monday, June 4, 2018
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, June 4th, 2018 at 6:00 p.m. at the Cave City High School Library.

Board members attending were Ashley Beller, Dean Hastings, Jeff Eddy, Brandon Qualls, Wendell Saffell, and Jon Hodges. Stephen Stauffer was unable to attend. Principals Marc Walling and Debbie Asberry were in attendance, along with Kim Carter and Lisa Albertson

Board Secretary Ashley Beller presided over the meeting and gave the welcome and called the meeting to order.

Motion made by Dean Hastings seconded by Brandon Qualls to approve the previous minutes. 100% approved.

Motion made by Jeff Eddy, seconded by Wendell Saffell to approve the financial report. 100% approved.

The Board re-organized as follows for the 2018-2019 Term: Stephen Stauffer, President; Ashley Beller, Vice-President; and Dean Hastings as Board Secretary. It was established that signatures for Mr. Stauffer and Mr. Hastings would now be used by the district on checks and other documents where board signatures are required. The Board welcomed new board member Jon Hodges, and expressed appreciation for his willingness to serve on the board.

At this time in the meeting, School Business Manager Lisa Albertson and Administrative Bookkeeper Kim Carter presented the board with information pertaining to the use of an APSRC/ARVEST Purchasing Card Program. The P-card would save the district time and money and allow the district rebates on purchases. Motion made by Jeff Eddy, seconded by Brandon Qualls to approve the project. 100% approved.

Motion made by Dean Hastings, seconded by Wendell Saffell to:

- Set student lunch prices at \$2.30 and breakfast at \$1.70 for the 2018-19 school year.
- Accept the firm bid from Kallsnick for milk for 2018-19.
- Accept the bid from Flowers for bread for 2018-19.

100% approved.

Motion made by Brandon Qualls, seconded by Jon Hodges to award Bruce Gentry with Naught-Naught Insurance the contract for Student Accident Insurance for 2018-2019 for a total price of \$12,500. The important thing to remember is that this is a **supplemental policy only!** Many schools don't even provide this. It will only pay a little bit, AFTER the students primary insurance pays. It is not at all intended to serve as the students only source of insurance. Dwight Jones Agency bid \$22,601.28/\$19,653.29/\$14,690.83 based on coverage choices. 100% approved.

Motion made by Dean Hastings, seconded by Brandon Qualls to approve the 2018-2019 Migrant Application's request for funds in the amount of \$20,830.66. Mr. Green reported that Ms. Valerie Gann, the district's migrant director, will now complete the application online. 100% approved.

Motion made by Stephen Stauffer, seconded by Ashley Beller to approve the purchase of insurance through the ASBA Risk Management Program. ASBA Risk Management quote for this year is \$81,694.33 for property; \$19,425.96 for vehicles; and \$424 for mobile equipment for a total of **\$101,543.96**. Last years quote was \$84,518.51 for property; \$17,769.34 for vehicles; and \$424 for mobile equipment for a total of **\$102,711.85**. 100% approved.

Motion made by Dean Hastings, seconded by Jeff Eddy to approve 2018-2019 Certified Personnel Policy with Changes.(required by law)

3.1—CERTIFIED PERSONNEL SALARY SCHEDULE – new salary and benefits updated.

3.2—LICENSED PERSONNEL EVALUATIONS – This policy was updated to include changes from the new Educator Support and Development rules.

3.17—INSULT OR ABUSE OF LICENSED PERSONNEL – POLICY DELETED - This policy was repealed as Policies 4.18, 4.20, and 6.5 more accurately address the District's responsibilities. We have reserved the policy number for future use.

3.19—LICENSED PERSONNEL EMPLOYMENT – This policy was amended to include the requirement from the revised ADE Background Checks rules that an applicant's name must be run through the Arkansas Educator Licensure System before they may be recommended for hire. Footnote 5 was updated to include that an email address for the Title IX and 504 coordinators is required to be included in the nondiscrimination notice. The Legal References were also updated.

3.26—LICENSED PERSONNEL SEXUAL HARASSMENT – This policy was updated to more clearly delineate what constitutes sexual harassment and what the district responsibilities are. Due to the number of changes in the update, we have released the update as if it were a brand new policy.

3.38—LICENSED PERSONNEL RESPONSIBILITIES GOVERNING BULLYING - Several changes were made to this policy to match those made to Policy 4.43.

3.55—LICENSED PERSONNEL USE OF PERSONAL PROTECTIVE EQUIPMENT – Due to multiple phone calls on employees either not being provided necessary personal protective equipment or employees not using the equipment provided and resulting workers' compensation claims, we have created an optional policy to require the proper equipment be provided and allowing for discipline if the provided equipment is not used when it is supposed to be.

3.54—VOLUNTARY TEACHING DURING PLANNING PERIOD AND/OR OF MORE THAN THE MAXIMUM NUMBER OF STUDENTS PER DAY – Act 243 of the Fiscal Session of 2018 amended the statutory language to read "agree" instead of "volunteer" and to exempt teachers from those who teach courses the ADE allows to use large group instruction from the teachers required to be paid for going over the one hundred fifty (150) daily number of students. In addition, the Legal References were

updated to include the forthcoming ADE Rules Governing Class Size and Teaching Load. These changes are for the 2018-2019 school year.

3.54F—VOLUNTARY TEACHING INSTEAD OF PREPARATORY PERIOD AND/OR EXTRA DAILY STUDENTS CONTRACT ADDENDUM – Act 243 of the Fiscal Session of 2018 replaced statutory references to “volunteer” with “agree”. In addition, the Legal References were updated to include the forthcoming ADE Rules Governing Class Size and Teaching Load. These changes are for the 2018-2019 school year.

Motion made by Brandon Qualls, seconded by Jon Hodges to approve the 2018-2019 Non-Certified Personnel Policy with Changes.(required by law) 100% approved.

8.1—CLASSIFIED PERSONNEL SALARY SCHEDULE – new salary and benefits updated.

8.13—CLASSIFIED PERSONNEL EMPLOYMENT – This policy was amended to include the requirement from the revised ADE Background Checks rules that an applicant’s name must be run through the Arkansas Educator Licensure System before they may be recommended for hire. Language was added from the revised Code of Ethics for Arkansas Educators to prohibit the recommendation for hire of an individual who has a current Level 3 or Level 4 Public Notice of Ethics Violation. Footnote 5 was updated to include that an email address for the Title IX and 504 coordinators is required to be included in the nondiscrimination notice. The Legal References were also updated.

8.20—CLASSIFIED PERSONNEL SEXUAL HARASSMENT – This policy was updated to more clearly delineate what constitutes sexual harassment and what the district responsibilities are. Due to the number of changes in the update, we have released this update as if it were a new policy.

8.26—CLASSIFIED PERSONNEL RESPONSIBILITIES GOVERNING BULLYING - Several changes were made to this policy to match those made to Policy 4.43.

8.43—CLASSIFIED PERSONNEL USE OF PERSONAL PROTECTIVE EQUIPMENT – Due to multiple phone calls on employees either not being provided necessary personal protective equipment or employees not using the equipment provided and resulting workers’ compensation claims, we have created an optional policy to require the proper equipment be provided and allowing for discipline if the provided equipment is not used when it is supposed to be.

Motion made by Wendell Saffell, seconded by Jeff Eddy to approve the 2018-2019 ASBA Board Policies with Changes. 100% approved.

1.2—BOARD ORGANIZATION AND VACANCIES – Due to confusion over the requirements for an eligible appointee to fill a vacancy, the language from footnote 7 stating that an individual must be a qualified elector and reside in the zone of the vacant position, when applicable, was moved from the footnote into the body of the policy.

1.21—DATE OF ANNUAL SCHOOL BOARD ELECTION – This was a new optional policy to address the move of the date of the annual school board election by Act 910 of 2017. It was originally released on October 2, 2017.

2.3—SUPERINTENDENT ATTENDANCE AT SCHOOL BOARD TRAINING CONFERENCES – With the change in the school board election timeline and the movement of new board member training, this is a new policy to allow the district to cover the cost for the individual with a signed superintendent contract with the district for the upcoming school year to attend board training with the district’s board members over the summer.

5.20—DISTRICT WEBSITE – The policy was updated to include the requirement for the school-level improvement plans and the school district support plans to be posted to district websites. The footnotes and Legal References were also updated.

6.4—VOLUNTEERS – This policy was updated to include the requirement for a potential volunteer’s name be run through the Arkansas Educator Licensure System as part of the background check process and that a person with a currently suspended or revoked educator’s license or have a current Level 3 or Level 4 Public Notice may not serve as a volunteer. A note was added to indicate that a model resolution may be found on our Policy Resources Page and the Legal References were updated to include the Code of Ethics for Arkansas Educators.

7.19.1—THERAPY ANIMALS – Due to multiple requests for guidance in dealing with “reading animals” and similar programs, we have developed an optional policy to allow for the creation of “therapy animal” programs.

Motion made by Dean Hastings, seconded by Brandon Qualls to approve the 2018-2019 Student Handbooks with Changes.(required by law). Mr. Green reported that the PPC had reviewed these along with the Classified and Certified Personnel changes. 100% approved.

4.5—SCHOOL CHOICE – Acts 9 and 14 of the special session of 2018 changed the way siblings are counted when calculating if you have reached your three percent (3%) cap on transfers out of your district. These changes become effective at the beginning of June so they will be part of this current school choice cycle.

4.11—EQUAL EDUCATIONAL OPPORTUNITY – Footnote 3 was updated to include that an email address for the Title IX and 504 coordinators is also required to be included in the nondiscrimination notice. In addition, Footnote 1 and the Legal References were updated to reference the proper codification for the Patriotic Access to Students in Schools Act.

4.27—STUDENT SEXUAL HARASSMENT – This policy was updated to more clearly delineate what constitutes sexual harassment and what the district responsibilities are. Due to the number of changes in the update, we have released the update as if it were a new policy.

4.35—STUDENT MEDICATIONS – Due to multiple calls with concerns, dietary supplements and other proposed health remedies not regulated by the US Food and Drug Administration were added to the list of items that may not be provided to students and that students are not allowed to be carrying at school.

4.40—HOMELESS STUDENTS - This policy was updated to incorporate the removal of foster children awaiting placement from the list of those who are considered homeless. In addition, Commissioner’s Memo COM-18-044 was added to the Legal References.

4.43—BULLYING – Several changes were made to address concerns from questions and phone calls.

Motion made by Jeff Eddy, seconded by Jon Hodges to authorize Mr. Green and Ms. Albertson to transfer funds to the building fund for campus improvements. The amount will be determined once they close out the 2017-18 fiscal year. 100% approved.

The Board went into executive session to act on personnel. Upon their returning from the executive session motion was made by Brandon Qualls, seconded by Jeff Eddy to approve the following recommendations by Mr. Green. 100% approved:

- Accept a resignation from **Tommy Britt** as bus driver and as teacher and coach.
- Hire **Morgan Miller** to teach high school science.
- Accept resignation from **Theresa Danzy** as special education aid.
- Accept a resignation from **Lisa Trotter** due to her retirement.
- Hire **Tonya James Staggs** as a high school special education teacher.
- Accept resignation from **Brenda Simmons** as elementary aid.
- Hire **Kevin Nelson** as Asst Football and Asst Softball Coach and teacher.
- Accept a resignation from **Angie Patterson** due to her retirement.
- Hire **Alicia Walling Mize** as an elementary teacher.
- Accept a resignation from **Tammy Newman Crouch** as a food service worker.
- Make **Zana Wiggington** a twelve month custodian instead of ten month.

Other Business/Information:

Motion made by Dean Hastings, seconded by Jon Hodges to approve a district list of deletions from fixed assets. The deletions are a result of out of date or non working equipment and some items that have been on fixed assets for years and did not meet the \$1,000 value when purchased (in example: last year cafeteria tables were added in ele cafeteria as a group instead of \$1,000 individually). 100% approved.

Board Vice-President Ashley Beller tentatively set the July meeting for July 16 at 6:00 in the High School Library if needed and a quorum could be established. Brandon Qualls made the motion to adjourn, seconded by Jeff Eddy at 7:00 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Thursday, May 10, 2018
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Thursday, May 10th, 2018 at 6:00 p.m. at the Cave City High School Library.

Board members present included Jeff Eddy, Wendell Saffell, Dean Hastings, Ashley Beller, Donald Simmons, Stephen Stauffer, and Brandon Qualls.

Guest: Principals Marc Walling, Mark Smith, Asst. Elementary Principal Debbie Asberry, and Athletic Director Russell Fowler. Also attending were Danny and Melanie Brustrom and their two grandchildren.

Board President Donald Simmons gave the welcome then called the meeting to order.

Motion made by Stephen Stauffer, seconded by Dean Hastings to approve the previous minutes. 100% approved.

Motion made by Wendell Saffell, seconded by Stephen Stauffer to approve the financial report. 100% approved.

After some discussion, motion made by Ashley Beller, seconded by Dean Hastings to approve starting a boys and girls soccer program with a \$1400 stipend for coaching, per team. 100% approved

Motion made by Dean Hastings, seconded by Stephen Stauffer to appoint the following special program directors for the 2018-2019 School Year: Assign Vickie Green, Lori Laman, & Dr. Cheryl Bell as 504 Coordinators and Foster Care Liaisons; Kerry Huskey as Equity Coordinator, Homeless Coordinator, APSCN Coordinator, and Federal Programs Coordinator; and Carrie Bullard as Parent Involvement Coordinator. 100% approved.

Motion made by Jeff Eddy, seconded by Ashley Beller to assign the superintendent as Ex-Officio Financial Secretary, and cooperative representative, and Mrs. Lisa Albertson as District Treasurer for the 2018-2019 school year. 100% approved.

The Board Reviewed all School Choice Applications incoming and outgoing for the 2018-19 school year. Mr. Green reported the following statistics as of the May 1 with 53 students filing forms to attend Cave City, while 33 chose to leave our district:

- Batesville: 16 forms were accepted for students in the district wishing to attend Cave City. 21 forms were received for students in our district wishing to attend there.
- Cedar Ridge: 2 forms were accepted for students in the district wishing to attend Cave City. 3 forms were received for students in our district wishing to attend there.
- Highland: 2 forms were accepted for students in the district wishing to attend Cave City. No forms were received for students in our district wishing to attend there.
- Hillcrest: 23 forms were accepted for students in the district wishing to attend Cave City. No forms were received for students in our district wishing to attend there.
- Melbourne: 7 were accepted for students in the district wishing to attend Cave City. 3 forms were received for students in our district wishing to attend there.
- Southside: 3 were accepted for students in the district wishing to attend Cave City. 6 forms were received for students in our district wishing to attend there.

Mr. Green reminded the board that the law puts a “3% net cap” on students leaving a district. So just filling out a form, does not guarantee a family that they will be allowed to leave their home district.

Motion made by Stephen Stauffer, seconded by Brandon Qualls to approve the 2018-19 Budgets for all Federal and Special Education Programs, including Title I, II, VI, and VI-B. 100% approved.

At this time the Board went into executive session for the purpose of discussing possible actions related to personnel. Motion made by Stephen Stauffer, seconded by Brandon Qualls to approve the following Actions based on the recommendations by Mr. Green:

- To accept a letter of resignation of head football coaching duties from **Coach Tommy Britt**. Assign coach Britt to serve as Assistant football coach for Sr., Jr, & 7th grade, assistant Softball Coach, and .5 Pee Wee Football.
- Hire **Tommy Britt** to drive a morning bus route.
- Establish an Assistant Athletic Director stipend at half the pay of A.D.
- Hire **Danny Brustrom** as head senior, head junior, 7th grade football coach , and Soccer coach, East Coordinator, and Assistant Athletic Director. He will also receive stipends for field maintenance and Pee Wee Football.
- Hire **Jimmy Summers** to assist football program as coach in press box @ \$100 per night.

- Hire **Melanie Brustrom** as an Elementary Teacher.
- Hire **Sara Musick** as middle school secretary to a 10 month contract.
- Hire **Sara Vinson** as elementary secretary to a 10 month contract.
- Hire **Zana Wiggington** for elementary custodian to a 10 month contract.
- To accept a letter of resignation from **Jamie Pounds** to take a leave of absence from teaching for at least one year.
- Hire **Krista Summers** for an additional day due to increasing burden of special education processes and paper work. She will be totally funded from the special education budget, including benefits. She serves us as a school psychology specialist.
- Hire **Dailyn St. John, Stephanie Milligan, and Kerrie Corter** as ABC Program aides.

100% approved.

In other business,

- Motion by Wendell Saffell, seconded by Ashley Beller to approve the purchase of twenty five HP250 computers from Frontier Computers in Cave City at a total cost of \$18,812.23 100% approved
- Motion made by Stephen Stauffer, seconded by Wendell Saffell to approve resolutions for doing business with the following that have family relations employed by the school Dean Hastings (game official), Angela Goodman (Tupperware Fundraisers), Kristie Wiles (Thirty One bags Fundraisers), Pam St. John (P & P Catering), Steven Green (Randy Green Roofing), Rebecca Sisk (Sisk Construction), Charles Clinton (B & C Farming), Misty Jones (Bruce McConnell Flooring), Travis Stewart (S & S Sandblasting), Brandon Qualls (Qualls Therapy Inc.), Ashley Beller (Brood Farms), Angela Patterson (Patterson Farms) 100% approved.
- Motion made by Stephen Stauffer, seconded by Brandon Qualls to move the 2019 Sr. High Graduation to Friday, May 10th. 100% approved.

Good News! Mr. Green informed the Board that this year's Schooldigger.com ratings show our district as the highest rated district in both Independence and Sharp County for the second year in a row. I would like to commend our students and staff for this accomplishment!

Wendell Saffell the motion to adjourn, seconded by Jeff Eddy at 6:40 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Monday, April 23, 2018
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, April 23rd, 2018 at 6:00 p.m. at the Cave City High School Library.

All Board members were present except Mr. Wendell Saffell and Mr. Donald Simmons.

Guests included: Administrators Marc Walling and Vicki Musick. Also attending was Nathaniel Ayers.

Board Vice President Stephen Stauffer gave the welcome and called the meeting to order.

Motion made by Ashley Beller, seconded by Jeff Eddy to approve the previous minutes. 100% approved.

Motion made by Dean Hastings, seconded by Jeff Eddy to approve the financial report. 100% approved.

Motion made by Jeff Eddy, seconded by Brandon Qualls to approve the 2018-2019 Certified Salary Schedule which includes the Salary Supplements page. The new schedule adds \$325 across the board (1.0% increase to base) and increases the year 23 “retirement step” to a \$750 increase. This measure was voted on by certified staff and passed by a margin of 82-8. The supplements page is also traditionally adjusted to pay our principals the average salary for schools our size. Supplements page also includes adding \$1,000 AP Coordinator Stipend and increasing National Board Certified Teachers stipend to \$2,000 to match other districts in our area. Federal Programs Position (Mrs. Huskey) was raised \$625 in order to receive the same raise as our teachers with at least 23 yrs experience. 100% approved.

Motion made by Ashley Beller, seconded by Dean Hastings to approve the 2018-2019 Classified Salary Schedule. This schedule reflects the same increase to the base as the certified (1.0%) and increases the year 20 “retirement step” to \$750 for all classified positions. It also raises bus sub pay to \$53 per day. It also reflects adding a \$1,000 stipend to our Migrant Coordinator position for their extra responsibility in overseeing this audited program. 100% approved.

Motion made by Dean Hastings, seconded by Jeff Eddy to approve the following out of state trips (100% approved):

- Coach Fowler request to take his sr girls to team camp in Fort Walton, Florida on June 9th.
- Skills USA Gold winners at State to National Competition in Louisville, Kentucky June 25-29.

The board reviewed new school choice applications since the last meeting that had been accepted and approved by the superintendent under their authority. The deadline is May 1. Entering At the moment we have 10 applicants from Hillcrest; 14 from Batesville; 1 from Highland; 0 from Cedar Ridge; 3 from Melbourne. Departing we have 15 going to Batesville (7 Kindergarten); 0 Highland; 6 Southside; 3 to Melbourne; 3 Cedar Ridge; and 0 to Hillcrest.

The next item on the agenda was a report on the recent kindergarten registrations for next year and the district 3 quarter average. Mr. Green reported: Our 3 quarter average was set for the year during our last APSCN cycle. We finished at 1168.56, which is well below our 1232.89 from last year.. Our Cave City Kindergarten registration garnered 56 students and 7 others are known. Last year at this time we had 50 students enrolled. Obviously we hope for many more before next year starts.

Mr. Walling shared results from a recent survey of students who might be interested in participating in Soccer. Showing Interest were the following:

| | |
|-------------------------|-------------------|
| 8 th Grade: | 22 Girls/ 20 Boys |
| 9 th Grade: | 19 Girls/ 26 Boys |
| 10 th Grade: | 17 Girls/11 Boys |
| 11 th Grade: | 12 Girls/16 Boys |

Of those showing interest, 14 of the girls stated they currently are involved in softball and/or track, while 19 of the boys are currently involved in baseball and/or track. Mr. Walling informed the Board that Mr. John Beller had agreed to serve as a registered volunteer for the program and would conduct a couple after school practices in May to gauge how serious students were in committing to the program. If enough students show a serious interest, we will develop an equipment list and decide on declaring with the Arkansas Activities Association.

At this time in the meeting, the Board went into executive session. Upon their returning from the executive session, motion made by Dean Hastings, seconded by Ashley Beller to approve the following recommendations by Mr. Green (100% approved):

- I recommend we accept a letter of resignation from **Sheila Conyers** effective July 1, 2018 as Elementary Custodian.
- I recommend we accept a letter of resignation from **Donna Turner** due to her retirement.
- I recommend we accept a letter of resignation from **Julie Sandy** as a High School English teacher.
- I recommend we accept a letter of resignation from **Rebecca Stephens**, effective April 9, 2018 and hire **Jenifer Beard May** as her replacement, effective next year.
- I recommend we accept a letter of resignation from **Vicki Musick** as Elementary Principal due to her retirement.

- I recommend we promote **Debbie Asberry** to Elementary Principal and remove her from the ABC Director Position.
- I recommend we move **Lori Laman** to ABC Director and Asst. Elementary Principal/Curriculum Coordinator.
- I recommend we move **Dr. Cheryl Bell** to Assistant Middle School Principal/ Curriculum Coordinator and have her continue as Asst. Basketball coach in the Girls Program.
- I recommend we move **Angela Hugg** to the position of Reading Recovery/ Dyslexia.
- I recommend we hire **Brooke Walling** as Elementary Librarian.
- I recommend we hire **Haley Tate** as a High School English teacher.
- I recommend we hire **Nathaniel Ayers** as a High School English teacher.
- I recommend we hire **Suzanne Parsley** as a High School Teacher.
- I recommend we hire **Diane Moore** as high school special education aid.
- I recommend we accept a letter of resignation from **Lisa Qualls** as high school lunchroom manager.
- I recommend we allow **Denise Wooldridge** to move from Elementary Secretary to her previous position as aid.
- I recommend we reduce **Carey Byars** to a 5 period day and remove vocational stipend for helping with Skills USA and after hours filming duties.
- I recommend we hire Coach **Brandon Haling** full time. Will do Television Courses and possibly EAST.
- I recommend we rehire all Certified Probationary staff not hired in the March board meeting who wish to return.
- I would recommend we **rehire all classified staff** wishing to come back. Positions paid for with federal money and NSLA (aids in particular) will need to be contingent upon those funds being available.
- Summer school and Extended School Year: H.S- **Pam St. John** (extended school year) ,**Karen Miller, Jeremy Cude, Jamie Morgan, Haley Tate**; for CPEP- **Tara Ball, Trish Hinds, Vickie Green, and Debbie Asberry** ½ time. Middle School: **Travis Stewart, Tori Tate, Trish Turnbough, Leila Higginbottom, Joedi Porter, and Heather Landers.** Hire **Tammy Fronteras** for summer lunchroom program. **Hire Charles Clinton and Brent Smith** to drive summer routes.
- We will consider elementary and middle school secretary next month. Both those are 10 month positions.

Good News Items-

- The ADE Letter Grades labeled all 3 of our schools as B. And our High School was awarded \$19,342.52 as an award for being in the top 10% for Growth/ Graduation Rate!

RE: SkillsUSA Medalists

- 32 Radio and Television Cave City High School students went to Hot Springs this past Monday for the 2017 Arkansas SkillsUSA State Championships. A

mixture of 10th – 12th graders competed in technical and leadership competitions. 16 students medaled in 4 different contests:

- Raylnnda March and Dakota Levitt won bronze medals for Digital Cinema.
- Tristen Barnes, Maddie Verser and Alysha Shetrone picked up silver medals for Outstanding Chapter and Kaya LaBlanc, Ruth Escorcia and Hannah Tipton won the gold for Outstanding Chapter. (This contest requires students to complete a secretary's and treasurer's notebook along with a scrapbook for the previous year's club activities.)
- Benjamin Johnson, Alexandra Headley, Courtney Edwards and Kyle Branscum won the gold medal for Broadcast News Production. (where a team of 4 students write, produce and perform a 5 minute television newscast)
- Jonathan Jones and Jaxen Kirk earned silver in the Audio Production competition as Shannon Johnson and Leanna Alps picked up gold medals. (This contest requires students to write, produce and record a 3 minute newscast and a 30 second radio ad for SkillsUSA)

Overall that's 2 bronze, 5 silvers, and 9 gold medals. The gold medalists earned a two year tuition deferment to several 2-year colleges in Arkansas and they also got a full 2 year scholarship from the University of Arkansas Community College at Morrillton to use for any program of study. The radio and tv competitions also awarded our students with cash prizes as well. Gold Medalists also earned a berth at the SkillsUSA National Championships in Louisville Kentucky this June.

Board Vice President Stephen Stauffer tentatively set the May board meeting for Monday, May 14th prior to Kindergarten Graduation. Dean Hastings made the motion to adjourn, seconded by Ashley Beller at 7:10 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Monday, March 27, 2018
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in special session on Monday, March 27th, 2018 at 6:00 p.m. at the Cave City High School Library.

Board members present included Brandon Qualls, Dean Hastings, Jeff Eddy, Donald Simmons, Stephen Stauffer, and Ashley Beller.

Guests included: Administrator Marc Walling. Other guests: Resource Officer Lt. David Edwards.

Board President Donald Simmons gave the welcome and called the meeting to order.

Motion made by Stephen Stauffer, seconded by Brandon Qualls to approve the previous minutes. 100% approved.

At this time, the board began the proceedings for an expulsion hearing for a 17-year old 12th grade male who was suspended for a violation of district policy 4.22- Weapons and Dangerous Instruments. After his inquiry as to whether any of the students or their representatives were in attendance, Mr. Simmons asked the student's guardians if they would like the meeting "open" or "closed". They requested that the meeting be "open". Mr. Green recommended that, in accordance with law, that the senior be expelled for one calendar year for violation of the district's weapons and dangerous instruments policy. As part of the process, he handed each board member a packet that included a police report and an incident report written by Assistant Principal Jamie King and School Resource Officer Lt. David Edwards. The Board reviewed the materials and listened as High School Principal Marc Walling read the report. The report was in regards to an incident which occurred on March 14th, 2018. On that day, Lt. Edwards was informed that a truck in the high school parking lot, had what appeared to be a rifle/shotgun visible on a gun rack. Lt. Edwards approached the vehicle, and finding it unlocked, secured the shotgun, and proceeded to have the truck license checked to establish who the owner was. A search of the owner's name in the school data base revealed the truck belonged to the guardian of a 17-year old Senior enrolled at the school. The student was brought to the office where he was questioned regarding what vehicle he had driven to school that day. It was confirmed that the vehicle in question, was indeed driven on campus by the student. Mr. Walling contacted the young man's guardians and a call was made to Police Chief Brian Barnett. Upon his arrival, the student's Uncle corroborated the student's story that the student had shared with Lt. Edwards and the administration. That morning, the

student was working on the family farm. He took his Uncle's farm truck and hauled a load of cattle to the sale barn. In order to get to school as soon as possible, the student drove directly from the sale to the school, never at any time noticing the shotgun in the truck. The shotgun belonged to his uncle, and the student was not accustomed to driving the truck off the farm. Lt. Edwards issued the student a citation for possession of a firearm on school property. Mr. Green informed the board that the administration believed without a doubt that everything aforementioned in the student's testimony was factual. He stated that Police Chief Barnett and Lt. Edwards quickly established that there was never any malice or threat to the students of the school or to employees of the district. Mr. Green stated that after conferring with School Board Association Lawyer Lucas Harder, it was clear that in accordance with law, the student would have to be recommended for expulsion. Because of the nature of the offense, Mr. Green told the board that Mr. Harder had also guided him in drafting a voice call that he made later that day to inform parents and patrons that there had been a concerning incident at the high school. Mr. Green commended Chief Barnett for his assistance in providing more detail of what had happened on the Police Department web page in order to ease any potential concerns of the community. After being afforded the opportunity to speak, the aunt and uncle expressed regret and stated that they felt they were to blame for the mistake that resulted in the gun being on campus. After some deliberation, motion was made by Stephen Stauffer, seconded by Jeff Eddy to expel the 17-year old Senior from school. It was made clear that he was not to be on any campus of the Cave City School District, or attend any school activity during the next calendar year, unless he receives specific permission from the administration. 100% approved.

Motion made by Dean Hastings, seconded by Ashley Beller to approve the financial report. 100% approved.

At this time the board went into executive session to consider personnel issues. Upon their return, motion made by Dean Hastings, seconded by Jeff Eddy to approve the following recommendations of the superintendent: (100% approved)

- To accept a letter of resignation from **Vernita Morris** as Middle School Secretary, effective at the end of the school year, due to her retirement.
- To accept a letter of resignation from **Bobbie Paysinger** as High School English Teacher, effective at the end of the school year, due to her retirement.
- To accept a letter of resignation from **Kathy Hodges** as High School ALE Teacher, effective at the end of the school year, due to her retirement.
- To accept a letter of resignation from **Debra Watkins** as Gifted and Talented Teacher, effective at the end of the school year, due to her retirement.
- To accept a letter of resignation from **Coach Mason Moody** as Football Coach and Teacher, effective at the end of the school year.
- To rehire all non-probationary certified staff wishing to return next year except for a teacher who had yet to turn in her intent form. This teacher and all probationary

staff will be considered at the April meeting. We do have staff that have requested conferences and consideration for other positions if they come available. We won't be able to assign staff their job assignments until after pre-registration is completed for all campuses later this month. The principals will sit down and try to see who can be shared to save our district money.

Other business and information:

At this time, Mr. Green informed the board that the administration had been approached on several occasions about the possibility of starting a soccer program at the high school. He told the board that the only schools close by with soccer were Batesville, Southside, and Mtn. View. So starting soccer, might draw a few students to Cave City. His research led him to believe that it would be best to start out with a junior varsity program for one to two years. Since it was a spring sport, there was a possibility that soccer could have an impact on baseball, softball, and track since a student likely could not do both. Once we are ready for varsity competition, we would need to declare our intent by December 1 before the spring we would play so the Arkansas Activities Association could place us in a conference. Mr. Green said that all indications of those he spoke with led him to believe that a team would need about twenty players to have enough to play due to sickness, absence, and injury. Games would likely be on Tuesdays and Thursdays and be played in the football stadium. The board agreed to give the administration permission to survey students in grades 8-11 to gauge interest in participating before making a final decision at a later date.

Mr. Green informed the board that Mrs. Patricia Turnbough was pleased to announce that four members of the Middle School History Club, would have the great honor of participating in the Wreath Laying Ceremony at the Tomb of the Unknown Soldier on March 18, 2019 at 11:15 am at Arlington National Cemetery. What a tremendous opportunity for our students!

The board also,

- **Commended the Key club** which earned a 3rd overall place trophy in INTERNATIONAL competition based on last year's Single Service Project of Flags for Veterans. This year, they also won 1st place in Single Service for their help with Special Olympics. Our Key Club also received a certificate for raising money for Project Linus which was used to make blankets for underprivileged children in Springfield where the convention is held. Our students made 13 blankets while attending convention. And our own Zach Presser was elected as Lieutenant Governor of our district, and will take over the position that Bradyn Snow (Cave City student) has held since last year. This year, our students volunteered approximately 1200 hours in service projects. Congratulations to Ms. Hinds and all our Key Club members.
- **Congratulated Sierra Williams and Trenton Bell** for being invited to Arkansas Athletes Outreach Top 25 Basketball Camp at Fayetteville on March 16-17.
- Congratulated the Band for outstanding scores at their Regional Competitions.
- Congratulated three FFA teams that qualified for state competition- **Forestry:** Bryce Branscum, Lee Mcquinnis, Mosiah Leblanc, Devan Manuel, Kenneth Self, Richard Cross
Poultry: Corbin Mobley (2nd high individual in district), Evan Smart, Aaliyah Walling

Livestock: Hannah McCoy (5th high individual in district), Dylan Leddy, Bobby Glenn, Brody Vinson

Board President Donald Simmons tentatively set the April meeting for 6:00 p.m. on Monday the 23rd in the Cave City High School Library. Dean Hastings made the motion to adjourn, seconded by Jeff Eddy at 7:45 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Monday, February 19, 2018
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, February 19th, 2018 at 6:00 p.m. at the Cave City High School Library.

Board members present included Dean Hastings, Wendell Saffell, Donald Simmons, Jeff Eddy, Ashley Beller, and Brandon Qualls.

Guests included: Administrator Marc Walling; College Students: Lauren Perkey, Jonathon Sorensen, Shannon Johnson, and Alysha Shetrone.

Board President Donald Simmons gave the welcome and called the meeting to order.

Motion made by Dean Hastings, seconded by Brandon Qualls to approve the previous meetings minutes. 100% approved.

Motion made by Wendell Saffell, seconded by Jeff Eddy to approve the financial report. 100% approved.

Motion made by Dean Hastings, seconded by Jeff Eddy to adopt the following Proposed Budget of Expenditures with Tax Levy for Fiscal Year Beginning July 1, 2019 to and including June 30, 2020 and to approve all related election documents. 100% approved

PROPOSED BUDGET OF EXPENDITURES
WITH TAX LEVY FOR FISCAL YEAR
BEGINNING JULY 1, 2019 TO AND INCLUDING JUNE 30, 2020

The Board of Directors of Cave City School District No. 2-A of Sharp County, Arkansas, in compliance with the requirements of Amendments No. 40 and No. 74 to the Constitution of the State of Arkansas and of Ark. Code Ann. § 6-13-622 has prepared, approved and hereby makes public the proposed budget of expenditures, together with the tax rate, as follows:

| | | |
|-----------------------------|----|-----------|
| 1. Salary Fund Expenditures | \$ | 6,426,000 |
| 2. Instructional Expense | \$ | 2,358,000 |

| | | |
|------------------------------------|----|-----------|
| 3. Maintenance & Operation Expense | \$ | 1,414,000 |
| 4. Dedicated M & O Expense | \$ | 0 |
| 5. Pupil Transportation Expense | \$ | 727,000 |
| 6. Other Operating Expense | \$ | 1,311,000 |
| 7. Non-Bonded Debt Payment | \$ | 84,584 |
| 8. Bonded Debt Payment | \$ | 544,415 |

To provide for the foregoing proposed budget of expenditures, the Board of Directors proposes a total school tax rate (state and local) of 39.0 mills on the dollar of the assessed value of taxable property located in this School District. The proposed tax includes the uniform rate of tax (the "Statewide Uniform Rate") to be collected on all taxable property in the State and remitted to the State Treasurer pursuant to Amendment No. 74 to the Arkansas Constitution to be used solely for maintenance and operation of schools in the State. As provided in Amendment No. 74, the Statewide Uniform Rate replaces a portion of the existing rate of tax levied by this School District and available for maintenance and operation of schools in this District. The total proposed school tax levy of 39.0 mills includes 25.0 mills specifically voted for general maintenance and operation and 14.0 mills voted for debt service previously voted as a continuing levy pledged for the retirement of existing bonded indebtedness. The surplus revenues produced each year by debt service millage may be used by the District for other school purposes.

The total proposed school tax levy of 39.0 mills represents the same rate presently being levied.

GIVEN this 19th day of February, 2018.

BOARD OF DIRECTORS OF
CAVE CITY SCHOOL DISTRICT
NO. 2-A OF SHARP COUNTY,
ARKANSAS

Donald Simmons

President of Board

Ashley Beller

Secretary of Board

Motion made by Ashley Beller, seconded by Brandon Qualls to approve the legal transfer of three children to attend Highland (ages 6, 10, & 15). Mr. Green informed the board that they already attended Highland but had moved into our district. 100% approved.

Motion made by Dean Hastings, seconded by Wendell Saffell, to approve the purchase of two new 2018 I.C. 65 passenger diesel route busses from Summit Bus Sales for \$78,950 each (\$157,900 total) and one new Dodge Durango SXT AWD SUV from Red River Dodge by method of State Procurement Contract. Mr. Green indicated that the base price of the Dodge was \$25,324 and there would be an additional charge of \$995 each for a

towing package and mounted spare (total cost \$27,314). Mr. Green also provided bus quotes from Central States for \$87,290 each, and Midwest Bus Sales for \$83,808 each. 100% approved.

Motion made by Jeff Eddy, seconded by Ashley Beller to approve the 2018-19 School Calendar. Mr. Green reported that the calendar was one of three which had been voted on by district personnel and received the majority of votes. 100% approved.

Cave City School District 2018-2019 School Calendar

| | |
|-----------------------|---|
| August 1-August 10 | Teacher Inservice |
| August 9 | Breakfast 10 a.m., Open house 2-6 p.m. |
| August 13 | Begin 1 st 9 weeks |
| September 3 | Labor Day (no school) |
| September 13 | Parent-Teacher Conference (Middle & High School) |
| October 12 | End 1 st 9 weeks (44 days) |
| October 18 | Parent-Teacher Conference (Elementary Schools) |
| November 9 | Mid-9 week progress report |
| November 19-23 | Thanksgiving Break |
| December 19 | End of 2 nd 9 weeks (43 days) |
| December 20-21 | Snow Days #1 -2 |
| December 20-January 1 | Christmas Break |
| Jan. 28-March 8 | English Language Proficiency Assessment (ELPA 21) |
| February 18 | President's Day (Professional Development/snow day #3) |
| February 26 | ACT for 11 th graders (Paper Based) |
| March 8 | End 3 rd 9 weeks (47 days) |
| March 14 | Parent-Teacher Conference |
| March 15 | Science Alternate Portfolio (qualifying 5,7, & 10 th graders) NCSC Alternate for Math & ELA: qualifying 3-8, & 11 th graders |
| March 18-22 | Spring Break |
| April 17 | Make-up date for paper-based ACT at grade 11 |
| April 19 | Good Friday (Snow Day #4) |
| April 1-May 10 | Multi-State Alternate Assessment (MSAA) grades 3-8; 11 |
| April 8-May 10 | Window for ACT Aspire at grades 3-10 |
| May 11 | Cave City High School Graduation |
| May 15 | End of 9 weeks (44 days) |
| May 16-24 | Snow days #3-#9 |
| May 27 | Memorial Day |

****Testing Dates are not official. They will be set by The Arkansas Department of Education at a later date.***

Mr. Green and the Board took time to review the 2017 Audit. Mr. Green commended District Bookkeeper Lisa Albertson for her hard work, and praised her for a “clean” audit. There were no “findings” by the auditor. The board expressed their appreciation to Mrs. Albertson for doing such a fine job.

The Board went into executive session to act on personnel. Upon their returning from the executive session the Board motion made by Dean Hastings, seconded by Jeff Eddy to approve the following recommendations from Mr. Green: 100% approved.

- Accept resignation from **Jason Farley** as bus driver
- Accept resignation from **Allen Reding** as MS Softball Coach. Coach Barnes will take care of this role.
- Hire **Kristi Wiles** to teach Special Education during her conference. I mentioned last month that we may end up needing to do this.
- Consider a request from **Jenifer Beard May** to allow her to pay sub pay for days she misses due to a recent surgery, in excess of sick days that she has available.
- Effective February 1, 2018, enter into a service purchase agreement with the City of Cave City, to provide a full time resource officer to the district. Duties will include teaching assignments in Criminal Justice as agreed upon by both parties and other duties as assigned. Payment will be \$10,050.18 quarterly and be based on costs related to the officers pay and health insurance.
- Accept resignation from **David Edwards** as an employee of Cave City School District, with the understanding that effective February 1, he will serve in a full time capacity as resource officer on campus as an employee of the city, through purchase service.

Please re-hire the following as my certified administration for next year:

- ◆ Marc Walling – High school Principal.
- ◆ Jamie King- High School Alternative Ed and Assistant Principal
- ◆ Mark Smith- Middle School Principal
- ◆ Lori Laman- Curriculum Coordinator/Asst. Middle School Principal
- ◆ Vicki Musick- Cave City Elementary Principal
- ◆ Kerry Huskey- ACSIP/Cycle Reporting/ Federal Programs Coordinator
- ◆ Julie Johnson- Technology Coordinator/IT Security Officer/Perkins Coordinator
- ◆ Debbie Asberry-ABC Director, Asst. Elementary Principal and Literacy coach.
- ◆ Russell Fowler- Athletic Director.
- ◆ Rita Philips- Special Education Coordinator
- ◆ Dr. Cheryl Bell- Charter Director

Other business and information:

Congratulations to Jr. Boys and Sr. Boys winning 2nd at IZard County tournament and to Michael Smart, Ayden Qualls, Cole Taylor and Brandon Koch for making all-tournament team.

Congratulations to Middle School Archery for qualifying for State Tournament in Hot Springs.

Donald Simmons tentatively set the Regular March meeting for 6:00 p.m. on Monday the 26th in the Cave City High School Library. Wendell Saffell made the motion to adjourn, seconded by Jeff Eddy at 6:45 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Monday, January 15, 2018
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, January 15th, 2018 at 6:00 p.m. at the Cave City High School Library.

Board members present included Dean Hastings, Jeff Eddy, Brandon Qualls, Donald Simmons, Stephen Stauffer, and Ashley Beller. Wendell Saffell was unable to attend.

Guests included:

Board President Donald Simmons gave the welcome and called the meeting to order.

Motion made by Ashley Beller, seconded by Jeff Eddy to approve the previous minutes. 100% approved.

Motion made by Dean Hastings, seconded by Brandon Qualls, to approve the financial report. 100% approved.

Motion made by Jeff Eddy, seconded by Dean Hastings to approve an out of state trip for the Key club to attend a convention in Springfield, Missouri on March 8-10. 100% approved.

After returning from executive session, motion made by Stephen Stauffer, seconded by Ashley Beller to approve the following recommendations by the Superintendent (100% approved):

- To Accept a letter of resignation from **Emily Gates** as an ABC aid. In the resignation she states that she will be going to college.
- To Allow **Patricia Norris** to pay sub pay for days she misses in excess to what sick days that she has available. Patty had neck surgery.

At this time, Board President Donald Simmons and the board discussed the Superintendents written evaluation and added that it be placed in Mr. Green's file. Motion was then made by Stephen Stauffer, seconded by Ashley Beller, to extend Mr. Green's current three year contract another year through the 2020-21 school year with the same conditions previously approved. 100% approved.

Good News/Information:

- Mr. Green reminded the Board that their annual Statements of Financial Interest were due by January 31st.
- The State Board of Education approved the Northcentral Cooperative waiver request at their December 14 meeting. This will allow us to start school as early as August 13th!

Board President Donald Simmons set the February meeting for 6:00 p.m. on Monday the 19th in the Cave City High School Library. Stephen Stauffer made the motion to adjourn, seconded by Jeff Eddy at 6:30 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
December 14, 2017
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Thursday, December 14th, 2017 at 5:30 p.m. at the Middle School Library.

Board members present were Ashley Beller, Brandon Qualls, Donald Simmons, Dean Hastings, Jeff Eddy, and Stephen Stauffer. Guests were Police Chief Brian Barnett and Cave City Mayor Jonas Anderson.

Board President Donald Simmons gave the welcome and called the meeting to order.

Motion made by Dean Hastings, seconded by Jeff Eddy to approve the previous Board minutes. 100% approved.

Motion made by Brandon Qualls, seconded by Ashley Beller to approve the financial report. 100% approved.

At this time, Mayor Anderson and Chief Barnett visited with the Board regarding a possible partnership to place a full time resource officer on the Cave City campus. Mr. Green explained that currently, the school hired Mr. David Edwards on a time sheet basis to be on campus in that role, but it wasn't full time. The district also used Mr. Edwards as a Criminal Justice instructor for one period per day under a separate contract. Mr. Green went on to commend Mr. Edwards for doing such a wonderful job in all aspects and further stated that if the Board and City agreed upon hiring one full time, that Mr. Edwards be the resource officer hired. After some discussion, Mayor Anderson said he would let the city council know that the school was willing to consider paying the city as a purchased service an amount equivalent to Mr. Edwards salary with benefits, while the city provide training, a car, other items necessary to the job. It was decided to table action by the board until final details were approved by the council, which included a start date.

Good news since last meeting:

- **Congratulations to Cave City FFA Trap Shooting Team! State Runner ups in trap shooting. The team members were Levi Hatfield, Aaron Wiggington, Robert Barker, Mason Tracey, and Colton Durham.**
- **Congratulations to Hunter Wojcik and Curt Jones for making All-conference in Football and also to Thong Nguyen for making honorable mentions AC. Also congratulation to Breelie Martin for making all conference in volleyball and to Hannah Wojcik for making honorable mention AC.**

Ashley Beller made the motion to adjourn, seconded by Dean Hastings at 6:11 p.m.
100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Monday, November 13, 2017
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, November 13, 2017 at 6:00 p.m. at the Cave City High School Library.

Board Members Brandon Qualls, Wendell Saffell, Stephen Stauffer, Donald Simmons, Jeff Eddy, Ashley Beller, and Dean Hastings were present.

Guests included: High School Assistant Principal Jamie King, Coach Brandon Haling, Coach Jeremy Cude, the 2017 High School Cross Country team, and their family members which included Robin Walling, Grant Walling, Sara Vinson, and Kenny Townsley.

Board President Donald Simmons gave the welcome and called the meeting to order.

Motion made by Stephen Stauffer, seconded by Ashley Beller to approve the previous minutes. 100% approved.

At this time, Mr. Simmons and the Board Recognized and Congratulated the **2017 4-A State Champion** Cave City Senior High Boys Cross Country Team! Coach Brandon Haling gave the board a summary of the Team accomplishments of the Jr. Boys and Girls programs, before finishing with the Sr. Boys. He also detailed each team member's individual accomplishments over the course of the season for the board. In only the 4th year of the Program, the Senior Boys finished the season by winning 7 meets in a row; including the first ever meet to be held at Cave City, the Conference Meet. The team consisted of 14 runners after 9th graders were moved up to participate at the Senior High level. Coach Jeremy Cude shared with the board examples of the hard work and dedication displayed by the athletes over the course of the season. The members finished their part of the program by showing the board the trophies, plaques, and individual ribbons they had earned over the course of the year. It ended with a standing ovation from the board for this special group of young men. Mr. Green reminded the board that it was only the second State Championship in the History of the school, the other being the Girls Tennis Team in 2002.

Motion made by Wendell Saffell, seconded by Brandon Qualls to approve the financial report. 100% approved.

ASBA has created a policy based on the latest legislation regarding Board Elections. There will no longer be September elections. Motion by Dean Hastings to approve the ASBA Policy reflecting the May version which would have board elections take place during the primary elections, or in the week that the primary election would be held, if they didn't have one that year. Seconded by Jeff Eddy. 100% approved.

At this time the Board went into executive session to discuss items related to personnel. Upon returning, motion made by Brandon Qualls, seconded by Ashley Beller to approve Mr. Green's following recommendations:

- **To allow Carrie Smith and Whitney McSpadden** requests that they be allowed to use sick days for maternity leave and pay sub pay for any days that they use in excess to those they have.
- To Compensate **Jennifer Beard May** on temporary basis while she is serving as lead teacher on the same basis as sub policy. Since she is licensed, pay her teacher pay after she has served in that role for 30 consecutive days until the teacher of record returns.

In other business:

Mr. Green reported that the North Central Cooperative Director, Mr. Gerald Cooper, had approached the member schools to gauge interest in petitioning the State Board of Education (as a group) to allow each individual school to start the 2018-19 School Year on Monday, August 13th. Current law would force schools to start on August 20th. Mr. Green reported that the Cave City Licensed Personnel Policy Committee had met and unanimously voted to approve the measure. Motion made by Stephen Stauffer, seconded by Brandon Qualls to pass a resolution joining in the effort to allow member schools that option. 100% approved

Cave City School District Resolution

In Support of a Waiver Request Affecting the Allowable First Day of School
A.C.A 6-10-106

WHEREAS Arkansas law, A.C.A 6-10-106, provides for the school year to begin no earlier than the Monday of the week containing August 19; and
WHEREAS under this law, A.C.A 6-10-106, the start of school varies from year to year, beginning some years as early as August 14, or as late as August 20; and
WHEREAS under this law, A.C.A 6-10-106, the earliest school can begin in 2018 is August 20; and

Cave City School District
Board of Education Meeting
Monday, October 23, 2017
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, October 23rd, 2017 at 6:00 p.m. at the Cave City High School Library.

Board members present were Jeff Eddy, Brandon Qualls, Dean Hastings, Donald Simmons, Stephen Stauffer, Ashley Beller, and Wendell Saffell. Guests: Administrator Marc Walling.

Board President Donald Simmons welcomed newly elected members, Mr. Jeff Eddy and Mr. Brandon Qualls to the Board. He then called the meeting to order.

Motion made by Stephen Stauffer, seconded by Ashley Beller to approve the previous minutes. 100% approved.

Motion made by Wendell Saffell, seconded by Dean Hastings to approve the financial report. 100% approved.

The next item for discussion was the upcoming annual school boards association conference in Little Rock. It will be held in the Marriott (formerly Peabody) from December 6-8. Mr. Green reported that Mr. Simmons would graciously serve as our delegate and be there December 6th to represent the district. He said he would need to complete room reservations and conference registrations soon for those interested in going.

Motion made by Dean Hastings, seconded by Ashley Beller to approve Mr. Green's recommendation to grant Whitney Turner Dickey's request that she be allowed to use sick days as maternity leave and also that she be allowed to pay sub pay for days she misses in excess to what she has available.(100% approved):

Other Business/Information

Motion made by Stephen Stauffer, seconded by Jeff Eddy to hire Rachael Rose on a timesheet to take "action shots" for the annual at a rate of \$30 per hour, using her equipment. 100% approved

Motion made by Dean Hastings, seconded by Stephen Stauffer to allow Tech Coordinator Julie Johnson to hire additional technology staff on a timesheet basis, and pay the hourly rate on the Northcentral Co-op Salary Schedule effective in this current month. 100%

Congratulations to Coach Nikki Amos and our tennis teams for their recent success at their district tournament at Lyon. We achieved the highest honor possible. We are District Champs in BOTH girls and boys. At the State Tournament in Russellville, all teams won their first round game, but were unsuccessful in later rounds. What a great season!

Congratulations to Mr. Kunkel and the Cave City Show Team for another great year as well. At the Arkansas State Fair, Kenzlee Weaver won Reserve Grand Champion Commercial Dairy heifer. Megan James placed in the top 3 in the Jr. Division Dairy Goat showmanship. Brittany Kunkel placed in the top 3 of the Sr. Division American Breeds Showmanship. Also, Morgan Street won Reserve Division in her breed show competing in the Kansas City Royal Livestock Show in Kansas City against competition from all over the United States.

Congratulations to Coach Mark Smith for being selected as the 2017 Friend of Social Studies by the Arkansas Council for the Social Studies. It will be presented to him at the ACSS annual luncheon at the Arkansas Curriculum Conference on November 2nd at the Marriott Ballroom.

The Hall of Fame Committee recently met to elect three new members to the Cave City School Athletic Hall of Fame. Brother Dean Fugett, Casey Jackson, and Dr. Cheryl Bell are the new inductees. The K.O. James Distinguished Service Award will be presented to Former Sharp County Judge and Former Cave City Superintendent Larry Brown.

Board president Donald Simmons tentatively set the next board meeting for November 13 at 6:00 in the high school library. Wendell Saffell made the motion to adjourn, seconded by Brandon Qualls at 6:30 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
September 25, 2017
Regular Meeting & Annual Report to the Public
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, September 25th, 2017 at 6:00 p.m. at the Cave City High School Library.

Board members present were Dean Hastings, Wendell Saffell, Ashley Beller, Brandon Qualls, and Donald Simmons.

Guests included: Administrators- Marc Walling, Kerry Huskey, Vicki Musick, Mark Smith, Debbie Asberry, Lori Laman, and Jamie King; Also attending were Julie Johnson, Barry Farris, and State Representative James Sturch.

Board Secretary Donald Simmons welcomed all in attendance, and then called the meeting to order.

Motion made by Ashley Beller, seconded by Wendell Saffell to approve the previous Board minutes. 100% approved.

At this time in the meeting, Mr. Green welcomed those attending and proceeded with the Annual Report to the Public.

Agenda for Annual Report to the Public & Facilities Meeting

1. Steven Green
 - Welcome
 - Student Enrollment and Staff
 - Introduction of the Board
2. Kerry Huskey
 - Federal Programs & School Improvement
 - Equity Statement
3. Vicki Musick
 - Cave City Elementary performance & progress towards goals.
4. Marc Walling
 - Cave City H.S. performance & progress towards goals.
6. Mark Smith
 - Cave City M.S. performance & progress towards goals.
7. Julie Johnson
 - Report on Technology
 - Review of CIPA Policy as per E-Rate Regulations
 - The Neighborhood Children's Internet Protection Act (PL 106-554, 47 USC 254 (h) (l)) requires districts to hold at least one public hearing on its proposed Internet safety policy.
8. Steven Green
 - Notices as required by the Law.
 - Accreditation
 - Statement of Asbestos Plan.

- Statement of Beverage Contract.
- Statement of goals & objectives of SNPAA Committee (Act 1220 of 2003)
- Child Find & 504 Services, Foster Care Liaisons
- Gifted and Talented
- Parent Involvement & Bullying policies
- Board Member In service Hours
- Facilities & Master Plan Public Hearing**

As part of the presentations, many items were discussed including building performance and progress toward academic goals. Mrs. Musick reported on the new periodic assessments in K-2 called I-Station. Mrs. Debbie Asberry expanded on Mrs. Musick's comments by elaborating on the new Phonics First Program. She and Mrs. Musick requested that the Board approve a curriculum shift to a new and improved Elementary Report Card which would "line up" with the new curriculum, helping parents better identify and understand their individual child's progress toward academic goals. Motion to approve made by Mrs. Beller, seconded by Mr. Qualls. 100% approved. During Mrs. Julie Johnson's session, Julie identified the need for new technology in 1st grade for testing. The current devices used had become outdated. Motion by Mr. Saffell, seconded by Mrs. Beller to approve the purchase of 100 new chrome books from C.D.W. in the amount of \$33,806.50. 100% approved. Mrs. Johnson also requested approval to hire Tips/Taps vendor Precise Solar and Power to "Ground" the electrical systems at the middle school and the elementary to protect technological equipment. Julie explained that not only were the lightning strikes a financial burden, but they were also costly in time. Costs for the Middle School were estimated to be \$8,443.50; at Elementary- \$3,146.50, and at the Admin Building- \$1,464.75. Motion to approve by Dean Hastings, seconded by Wendell Saffell. 100% approved.

Facilities & Master Plan Public Hearing

Mr. Green reported that in the past two school years, many projects have been completed to upgrade our facilities. In 2015-16, we upgraded our middle school cafeteria with new ceiling tiles and hired a contractor to completely sand and paint our walls. We also contracted Dennis Neal to resurface three of our middle school bathrooms and we added new fixtures as part of the upgrade. We hired Aaron Davis and Carpet Corner to install new bathroom tile in our 4th/5th grade restrooms and added new fixtures there as well. We hired Keary Dale Landers to paint the middle school gym lobby and out in the bleacher area as well. We hired Nick Buoni to resurface three of our tennis courts and we added a new awning for our fans to be able to watch in the shade. For safety purposes, we partnered with the Evening Shade Fire Department and County Judge Larry Brown to take down the old high school and have debris removed. (He also cleared the ditch line behind the tennis court before leaving office). We completed a total upgrades to our telephone and intercom system for the safety of our children at a lesser cost to our district. We completed a total upgrade to LED lighting district wide, which has reduced

our district electric costs while providing a softer light in the classroom and a great improvement in our middle school gym. **Last year**, we completed an overspray project in our middle school gym, to brighten the facility and in addition provide additional insulation. We completed phase 2 of our Middle school bathroom refurbishing and also refurbished the bathrooms in the old elementary gym. We replaced floor tile in the 1st grade hallway and two elementary classrooms. We completed a number painting projects, including locker rooms, interior & exterior walls in the middle school gym; added a new Spray/Seal to the exterior of the high school; Extensive work was completed on the elementary special education building including painting and sealing the exterior, new HVAC and new flooring. We also added a new LED sign on the Elementary/Middle School campus. And we used storm damage funds to pay for new shingling of the Elementary gym and our Admin Building. We have included a potential safe room in the Sharp County Mitigation Plan for funding at the high school if federal funds come available in the future. Possibly adding a football weight room on the back side of the gym. Questions were asked regarding the potential costs of the safe room. Mr. Green reported that it would depend on the size and scope of the building. A Safe room built to hold a capacity of 2,000 people could cost as much as \$3.2 million dollars. He was not sure how much, or if there was a cap on federal funds. Mr. Green reported that the Safe room on the Elementary side which was completed in 2005, was based on a reimbursement from the federal government of close to 75%, making it a tremendous value to the district. If the funds for the project were lacking, he said the district could always choose not to move forward.

Motion by Dean Hastings, seconded by Ashley Beller to approve the financial report.
100% approved.

The Board re-organized as follows for the 2017-2018 Term: Donald Simmons, President; Stephen Stauffer, Vice-President; and Ashley Beller as Board Secretary. It was established that signatures for Mr. Simmons and Mrs. Beller would now be used by the district on checks and other documents where board signatures are required. The Superintendent and Board welcomed newly elected Board Member Brandon Qualls and thanked him for serving. Mr. Simmons then continued to preside over the rest of the meeting as acting President.

The next item on the agenda was the approval of the Annual Financial Report and the Budget for the 2017-2018 School year. Mr. Green took a moment to recognize Mrs. Lisa Albertson and Mrs. Margaret Beever for all their hard work and dedication in preparing the Annual Financial Report and Budget, before presenting it to the Board. Mr. Green informed the board that the Cycle 1 report will be submitted electronically to the State Department before the September 30th deadline. Mr. Green also informed the Board that the budget included a \$750 “Black Friday Bonus” for each employee contracted as of

November 1, 2017. The Board had directed Mr. Green during summer meetings to evaluate excess funds in the building fund for the raise. The Board approved transferring funds from the building fund to cover the cost of the bonus if needed. Motion by Wendell Saffell to approve the AFR&B for 2017-2018 and transfer, seconded by Brandon Qualls. 100% approved.

Motion made by Dean Hastings, seconded by Brandon Qualls to approve the 2017-2018 Special Education Budget, as prepared by Rita Philips (special education coordinator) which is to be submitted electronically as well, before the September 30th deadline. 100% approved.

Motion made by Ashely Beller, seconded by Dean Hastings to approve the 2017-2018 School Improvement Plan, Equity Report, Minority Teacher-Administrator Recruitment Plan, and State and Federal Program Assurances. 100% approved.

Motion made by Brandon Qualls, seconded by Dean Hastings to approve the following resolution as required by Act 1120 of 2013. 100% approved.

RESOLUTION

5% Salary Increase Review

Arkansas Code Ann. 6-13-635 et seq.

Whereas the Cave City School District Board of Directors met in a regular, open, and properly called board meeting on September 25, 2017, in the Cave City High School Library at 6:00 p.m.

Whereas all seven members were present, a quorum was declared by the Board President.

Whereas, the superintendent has identified all changes from last school-year's published salary schedule, and has identified and presented the Board of Directors with each employee's salary increase of 5% or more as required under A.C.A. § 6-13-635 and created a spreadsheet explaining each;

Therefore, the Cave City School District Board of Directors approves and resolves that the spread sheet including those explanations are a factual representation of the raises given for the 2016-2017 school-year.

***See Attached Cognos Spreadsheet from September 15 or later.**

Superintendent

Date

Board President

Date

Board Secretary

Date

Motion made by Dean Hastings, seconded by Ashley Beller to approve the following three out of state trips. Cheerleader sponsors, Melissa Taylor and Carla McComas requested permission to take two cheerleaders to Orlando, Florida from November 20th -25th as part of the **Disney Thanksgiving Tour- All American Cheerleaders**. Gifted and Talented Director Ann Holley requested that her 7th/8th grade Gifted and Talented students be allowed to take a trip to the **Pink Palace Museum in Memphis**. Mr. Charles Kunkel and Mr. Randy Jones requested permission to take students to the **National FFA Convention** in Indianapolis October 23-27. 100% approved.

Motion made by Brandon Qualls, seconded by Wendell Saffell to approve a legal transfer request for a 6 year old female to be allowed to continue attending Highland. Their family is purchasing a home in our district and would prefer she didn't have to change schools. 100% approved.

At this point in the meeting, the board went into executive session to take action on personnel. After returning from session, motion made by Dean Hastings, seconded by Brandon Qualls to approve Mr. Green's recommendation to

- To hire **Chasity Parker** as a Special Education aid.
- Accept a letter of resignation from **Becky Gibson** as a lunchroom worker, and hire as lunchroom workers, **Belinda Olinger, Ellen Burns, and Tammy Newman**.
- To grant **Sara Asberry's** request that we allow her to use sick days for maternity leave and also allow her to pay sub pay for days that she misses in excess to what she has.

All 100% approved.

As part of Other Business

Good News:

- Congratulations to the ladies elected to the Football Fall Royalty: Freshmen- Aaliyah Walling, Katelyn Walling. Sophomores- Anna Bailey, Hannah Wojcik. Juniors- Emma Bray, Alexis Lyons. Seniors- Megan Bristow, Madison Stigall.

Information

- Fall Festival at Cave City on Friday, **October 20th**.
- Grandparents Breakfast **October 27th**.
- New Board member workshop at Embassy Suites on **October 17th**.
- Arkansas School Boards Association Conference **Dec. 6-8** in Little Rock.
- Board Member training is tentatively scheduled for **October 12th & October 26th**.
- Dr. Cheryl Bell is completing paperwork to apply for Alternate Method of Instruction (AMI) with ADE in the event that we have a lot of inclement weather. If approved, it allows us to use technology and paper packets to provide student instruction on days we anticipate missing due to bad weather

Ashley Beller made the motion to adjourn, seconded by Wendell Saffell at 7:30 p.m.
100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Monday, August 14, 2017
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, August 14th, 2017 at 6:00 p.m. at the Cave City High School Library.

Board members present included Donald Simmons, Jon Patterson, Stephen Stauffer, Bobby Sanders, Ashley Beller, and Wendell Saffell.

Guests included: Administrator Marc Walling.

Board President Bobby Sanders welcomed everyone and called the meeting to order.

Motion made by Stephen Stauffer, seconded by Donald Simmons to approve the previous minutes. 100% approved.

Motion made by Ashley Beller, seconded by Donald Simmons to approve the financial report. 100% approved.

At this time. Mr. Green listed the employees new to the district and informed the board on their job duties. New employees for the 2017-18 School Year:

- **Polly Wood- Elementary Teacher**
- **Jennifer May- ABC Aide**
- **Krista Summers- Special Ed Testing**
- **Kristi Wiles- H.S. Special Ed Teacher**
- **Jack Sanders- M.S. Alternative Learning**
- **Geoffrey Smith- Band Director**
- **Alexi Cude- M.S. Math/Science**
- **Jeremy Cude- H.S. Math/Track Coach**
- **Brandon Haling- EAST/Track Coach**
- **Tommy Britt- Football/ H.S. Science**
- **Jamie Wooldridge- H.S. Math**
- **Mason Moody- Football/EAST**
- **Josh Musick- Bus Driver**
- **Becky Gibson- Lunchroom**
- **Candice Herrin- lunchroom**
- **Bernita James- lunchroom**
- **Tony Melton- Lunchroom**
- **Robin Mitchell- Lunchroom**

The board set the date for the Annual Public Meeting and Regular September Board Meeting for Monday, September 25th in the High School Library. The time was tentatively set as 6:00 p.m.

Motion made by Wendell Saffell, seconded by Ashley Beller to approve Food Service Director, Elaine Nix's recommendation to raise Adult Breakfast from \$2.05 to \$2.25; adult lunch to \$3.75, up from \$3.50 last year; and extra milk to \$.35 each. Our rates are based upon the reimbursement amount we receive for free student's meals and also the commodity rate per meal.

There was no personnel session.

In other business, motion made by Jon Patterson, seconded by Stephen Stauffer to approve legal transfers for a 7 year old boy and his 11 year old sister to attend Paragould. Their mother lives in the district in the Evening Shade community, but works in Paragould. 100% approved.

Motion by Stephen Stauffer, seconded by Jon Patterson to approve a resolution to do business with Coy Davidson, who also serves the district as a custodian. Mr. Davidson does shelving and cabinet work on the side. 100% approved.

Board President Bobby Sanders reminded the board that the September meeting was tentatively set for September 25 at 6:00 in the High School Library. Stephen Stauffer made the motion to adjourn, seconded by Jon Patterson at 6:25 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____

Cave City School District
Board of Education Meeting
Monday, July 17, 2017
Regular Meeting
Minutes of Meeting

The Cave City Board of Educators met in regular session on Monday, July 17th, 2017 at 6:00 p.m. at the Cave City High School Library.

Board members were present were Ashley Beller, Donald Simmons, Bobby Sanders, Dean Hastings, Stephen Stauffer, and Wendell Saffell. Member Jon Patterson was unable to attend. Guests: Administrators Marc Walling and Mark Smith; Athletic Director Russell Fowler.

Board President Bobby Sanders gave the welcome and called the meeting to order.

Motion made by Stephen Stauffer, seconded by Donald Simmons to approve the previous minutes. 100% approved.

Motion made by Dean Hastings, seconded by Stephen Stauffer to approve the financial report. 100% approved.

At this time, the Board passed a resolution ADOPTING THE SHARP COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN WITH INTENT TO PARTICIPATE AND TO WORK TOWARD BECOMING A SAFER SCHOOL DISTRICT. Motion made Donald Simmons, seconded by Ashley Beller to approve the following (100%):

WHEREAS, the Cave City School District of Arkansas recognizes that no community is immune from natural hazards whether it be drought, earthquake, flooding, severe thunderstorms, severe winter weather, tornadoes or wildfire and recognizes the importance enhancing its ability to withstand natural hazards as well as the importance of reducing the human suffering, property damage, interruption of public services and economic losses caused by those hazards; and

WHEREAS, the Cave City School District of Arkansas may have previously pursued measures such as building codes, fire codes, floodplain management regulations, zoning ordinances, and storm water management regulations to minimize the impact of natural hazards; and

WHEREAS, the Federal Emergency Management Agency and the Arkansas Department of Emergency Management Agency have developed a natural hazard mitigation program that assists communities in their efforts to become Disaster-Resistant Communities that focus, not just on disaster relief, but also on recovery and reconstruction that brings the community to at least pre-disaster conditions in an accelerated, orderly and replanned manner; and

WHEREAS, by participating in the Natural Hazards Mitigation program, the Cave City School District of Arkansas will be eligible to apply for post-disaster mitigation funds; and

WHEREAS, the Cave City School District of Arkansas will implement pertinent precepts of the mitigation plan in cooperation with community partners and by incorporation of relevant information into other community plans and mechanisms where appropriate; and

WHEREAS, the Cave City School District of Arkansas will participate in the evaluation and review of the Plan after a disaster as well as complete a mandated five-year update submitted to the State Emergency Management Agency and the Federal Emergency Management Agency for review and approval; and

Whereas, the Cave City School District of Arkansas acknowledges that participation in the plan is voluntary, not mandatory, and can withdraw and not be eligible for said grant funds at any time, or upon update of the plan at least every five years as required, and

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CAVE CITY SCHOOL DISTRICT AS FOLLOWS:

The Cave City School District of Arkansas hereby approves the Regional Multi-Jurisdictional Natural Hazard Mitigation Plan attached hereto for the purpose of building a safer community by reducing natural hazard vulnerability.

The Board went into executive session to act on personnel. Upon their returning from the executive session the following actions were taken based upon recommendations by Mr. Green:

- Motion made by Dean Hastings, seconded by Donald Simmons to accept the resignation from **Tim Appleget** as teacher and coach. 100% approved
- Motion made by Donald Simmons, seconded by Dean Hastings, to hire **Geoffrey Smith** as Band Director. 100% approved
- Motion made by Donald Simmons, seconded by Dean Hastings to set School Business Manager salary at \$65,000 for 2017-18 (negotiated/effective July 1).
- Motion made by Wendell Saffell, seconded by Ashley Beller to hire **Jennifer May** as an ABC Teacher Aid. 100% approved
- Motion made by Stephen Stauffer, seconded by Donald Simmons to accept the resignation of **Debbie Wigginton** as a lunchroom worker. 100% approved
- Motion made by Dean Hastings, seconded by Donald Simmons to hire **Josh Musick** as a bus driver. 100% approved
- Motion made by Stephen Stauffer, seconded by Wendell Saffell to hire **Jeremy Cude** as a High School Math teacher and coach for track and Cross Country. 100% approved
- Motion made Dean Hastings, seconded by Donald Simmons to hire **Jonathan Fowler** as Middle School Intramural director/coach. 100% approved
- Motion by Stephen Stauffer, seconded by Donald Simmons to hire **Brandon Haling** as a Track and Cross Country Coach and part time teacher. 100% approved

In other business, the Board agreed to allow the Cave City Booster Club to pursue putting lights at the upper fields which are maintained by the Booster club, as long as they covered the costs and made sure they were installed to code.

Board President Bobby Sanders, set the August meeting tentatively for August 14th at 6:00 in the High School Library. Stephen Stauffer made the motion to adjourn, seconded by Ashley Beller at 7:30 p.m. 100% approved.

Date _____

Board President: _____

Board Secretary: _____